

# Patient Information (CONFIDENTIAL)



Neighborhood Dental

How did you hear about us? \_\_\_\_\_

Neighborhood Dental can now confirm appointments by Email or Text.  
Please check your preference:

Email     Text     Home Phone     Cell Phone

Are you willing to be on a quick-fill list?     Yes     No

*Patients receive a 10% discount off treatment or \$20 credit for routine exam/cleaning when taking a quick fill appointment. You may receive numerous phone calls when there are cancellations.*

Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Home Phone \_\_\_\_\_  M  F

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ SS# \_\_\_\_\_ Cell Phone \_\_\_\_\_

If Full Time Student, Name of School/College \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Patient or Parent/Guardian's Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

Business Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Spouse or Parent/Guardian's Name \_\_\_\_\_ Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

Person to contact in case of emergency \_\_\_\_\_ Phone \_\_\_\_\_

## Responsible Party (IF SAME AS PATIENT, SKIP TO THE NEXT SECTION)

Name of Person Responsible for this Account \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Address \_\_\_\_\_ Home Phone \_\_\_\_\_

Birthdate \_\_\_\_\_ Email \_\_\_\_\_ Cell Phone \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone \_\_\_\_\_ SS# \_\_\_\_\_

## Insurance Information (IF CARD(S) IS AVAILABLE, SKIP TO THE NEXT SECTION)

### PRIMARY INSURANCE

Name of Insured \_\_\_\_\_

Relationship to Patient \_\_\_\_\_

Birthdate \_\_\_\_\_

SS#/ID# \_\_\_\_\_

Name of Employer \_\_\_\_\_

Insurance Company \_\_\_\_\_

Group # \_\_\_\_\_

Policy ID # \_\_\_\_\_

### SECONDARY INSURANCE

Name of Insured \_\_\_\_\_

Relationship to Patient \_\_\_\_\_

Birthdate \_\_\_\_\_

SS#/ID# \_\_\_\_\_

Name of Employer \_\_\_\_\_

Insurance Company \_\_\_\_\_

Group # \_\_\_\_\_

Policy ID # \_\_\_\_\_

## Patient Dental History

Name of Previous Dentist and Location \_\_\_\_\_ Date of Last Exam \_\_\_\_\_

1. Have you ever been diagnosed with periodontal disease? \_\_\_\_\_

2. How would you rate your smile on a scale from 1-10? \_\_\_\_\_

3. What changes would you make to improve your smile? \_\_\_\_\_

Over Please...

# Patient Medical History

Physician \_\_\_\_\_ Office Phone \_\_\_\_\_ Date of Last Exam \_\_\_\_\_

- |   | Yes                      | No                       |  | Yes                      | No                       |                             |                          |                          |
|---|--------------------------|--------------------------|--|--------------------------|--------------------------|-----------------------------|--------------------------|--------------------------|
| 1. Are you under medical treatment now? .....   | <input type="checkbox"/> | <input type="checkbox"/> | 5. Have you ever taken Fen-Phen/Redux? .....   | <input type="checkbox"/> | <input type="checkbox"/> |                             |                          |                          |
| 2. Have you ever been hospitalized for any surgical operation or serious illness within the last 5 years? ..... | <input type="checkbox"/> | <input type="checkbox"/> | 6. Do you use tobacco? .....   | <input type="checkbox"/> | <input type="checkbox"/> |                             |                          |                          |
| If yes, please explain: _____   |                          |                          | 7. Do you use controlled substances? .....   | <input type="checkbox"/> | <input type="checkbox"/> |                             |                          |                          |
| _____   |                          |                          | 8. Are you taking any blood thinners? .....  | <input type="checkbox"/> | <input type="checkbox"/> |                             |                          |                          |
| _____   |                          |                          | 9. Are you taking any bisphosphonates? .....   | <input type="checkbox"/> | <input type="checkbox"/> |                             |                          |                          |
| _____   |                          |                          | 10. Do you have Hepatitis or Jaundice? .....   | <input type="checkbox"/> | <input type="checkbox"/> |                             |                          |                          |
| 3. Are you taking any medication(s) including non-prescription medicine? .....                                  | <input type="checkbox"/> | <input type="checkbox"/> | 11. Do you have a persistent cough or throat clearing not associated with a known illness (lasting more than 3 weeks)? ..... | <input type="checkbox"/> | <input type="checkbox"/> |                             |                          |                          |
| If yes, what medication(s) are you taking? _____  |                          |                          | 12. Do you have or have you had any of the following?  |                          |                          |                             |                          |                          |
| _____   |                          |                          | <b>Yes</b>   | <b>No</b>                | <b>Yes</b>               | <b>No</b>                   |                          |                          |
| _____   |                          |                          | High Blood Pressure .....  | <input type="checkbox"/> | <input type="checkbox"/> | Emphysema .....             | <input type="checkbox"/> | <input type="checkbox"/> |
| _____   |                          |                          | Heart Attack .....   | <input type="checkbox"/> | <input type="checkbox"/> | Cancer .....                | <input type="checkbox"/> | <input type="checkbox"/> |
| _____   |                          |                          | Rheumatic Fever .....  | <input type="checkbox"/> | <input type="checkbox"/> | Arthritis .....             | <input type="checkbox"/> | <input type="checkbox"/> |
| _____   |                          |                          | Fainting/Seizures .....  | <input type="checkbox"/> | <input type="checkbox"/> | Stroke .....                | <input type="checkbox"/> | <input type="checkbox"/> |
| _____   |                          |                          | Asthma .....   | <input type="checkbox"/> | <input type="checkbox"/> | Tuberculosis .....          | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Are you allergic to or have you had any reactions to the following?  |                          |                          | Low Blood Pressure .....   | <input type="checkbox"/> | <input type="checkbox"/> | Radiation Therapy .....     | <input type="checkbox"/> | <input type="checkbox"/> |
| Local Anesthetics (e.g. Novocaine) .....  | <input type="checkbox"/> | <input type="checkbox"/> | Epilepsy/Convulsions .....   | <input type="checkbox"/> | <input type="checkbox"/> | Liver Disease .....         | <input type="checkbox"/> | <input type="checkbox"/> |
| Penicillin or any other Antibiotics (Please list) .....   | <input type="checkbox"/> | <input type="checkbox"/> | Leukemia .....   | <input type="checkbox"/> | <input type="checkbox"/> | Heart Trouble .....         | <input type="checkbox"/> | <input type="checkbox"/> |
| _____   |                          |                          | Diabetes .....   | <input type="checkbox"/> | <input type="checkbox"/> | Respiratory Problems .....  | <input type="checkbox"/> | <input type="checkbox"/> |
| Sulfa Drugs .....   | <input type="checkbox"/> | <input type="checkbox"/> | Kidney Disease .....   | <input type="checkbox"/> | <input type="checkbox"/> | Mitral Valve Prolapse ..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Barbiturates .....  | <input type="checkbox"/> | <input type="checkbox"/> | AIDS or HIV Infection .....  | <input type="checkbox"/> | <input type="checkbox"/> | Joint Repl or Implant ..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Sedatives .....   | <input type="checkbox"/> | <input type="checkbox"/> | Thyroid Problem .....  | <input type="checkbox"/> | <input type="checkbox"/> | Other (please list) .....   | <input type="checkbox"/> | <input type="checkbox"/> |
| Iodine .....  | <input type="checkbox"/> | <input type="checkbox"/> | Heart Disease .....  | <input type="checkbox"/> | <input type="checkbox"/> | _____                       |                          |                          |
| Aspirin .....   | <input type="checkbox"/> | <input type="checkbox"/> | Cardiac Pacemaker .....  | <input type="checkbox"/> | <input type="checkbox"/> | _____                       |                          |                          |
| Any Metals (e.g Nickel, Mercury, etc.) .....  | <input type="checkbox"/> | <input type="checkbox"/> | Heart Murmur .....   | <input type="checkbox"/> | <input type="checkbox"/> | _____                       |                          |                          |
| Latex Rubber .....  | <input type="checkbox"/> | <input type="checkbox"/> | Anemia .....   | <input type="checkbox"/> | <input type="checkbox"/> | _____                       |                          |                          |
| Other (Please list) .....   | <input type="checkbox"/> | <input type="checkbox"/> |  |                          |                          |                             |                          |                          |
| _____   |                          |                          | 13. Women Only:  |                          |                          |                             |                          |                          |
| _____   |                          |                          | a) Are you pregnant or think you may be pregnant? .....  | <input type="checkbox"/> | <input type="checkbox"/> |                             |                          |                          |
| _____   |                          |                          | b) Are you nursing? .....  | <input type="checkbox"/> | <input type="checkbox"/> |                             |                          |                          |
| _____   |                          |                          | c) Are you taking oral contraceptives? .....   | <input type="checkbox"/> | <input type="checkbox"/> |                             |                          |                          |

## HIPAA Privacy Practices

*I have read a copy of this office's Notice of Privacy Practices. By signing this form, I consent for your office to use and disclose my protected health information to carry out treatment, payment activities and healthcare operations. I certify that I have read and understand the above information to the best of my knowledge. The above questions have been accurately answered. I understand that providing incorrect information can be dangerous to my health.*

Signature of Patient (or Parent/Guardian of Minor) \_\_\_\_\_ Date \_\_\_\_\_

I give my permission to discuss my dental treatment (including but not limited to: Treatment, Scheduling, Billing, Insurance, etc.) with the following: \_\_\_\_\_

Signature of Patient (or Parent/Guardian of Minor) \_\_\_\_\_ Date \_\_\_\_\_



Dear patient:

In an effort to control fees, we recognize that one of the best methods is to control costs. We have therefore instituted the following financial policies as an aid in controlling expenses.

For those patients who do not have dental insurance, payment in full is required on the day services are rendered. We do offer the following plans to ease the financial stress:

- An excellent payment plan called Care Credit. If approved, your treatment can be paid interest free over a 6 or 12 month period.
- Staggered payments for large treatment plans (Bridges, Crowns, and Dentures)
- A 5% discount for cash/check same day payments on Bridges, Crowns, and Dentures

For patients with insurance, your dental benefits policy is a contract between you, your employer, and the dental benefits company. While we will assist you with understanding your benefits by verifying coverage, determining deductible amounts, pre-treatment estimates, and submitting your claims, the ultimate responsibility lies with you. If insurance does not pay the estimated portion, we will require that you pay it in full. If you have any questions regarding non-payment by your insurance, we will be happy to try to assist you. We encourage you to be aware of your dental coverage prior to any dental work.

The clinic requires a notice of at least 24 hours if the patient is unable to keep the reserved appointment time. We understand that situations outside of a patient's control can occur; however, if a third "no show" or "cancellation occurs with less than a 24-hours notice", you will be dismissed from the clinic.

Any questions regarding payments or this policy should be directed to the front office manager.

By my signature, I acknowledge that I have read and understand the office payment policy.

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Patient or Responsible Party

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Date